



Stony Hill Rural Fire Department, Inc.

Station One

7045 Stony Hill Road
Wake Forest, N.C. 27587
(919) 562-6425
(919) 562-6429 - fax

Station Two

15633 New Light Road
Wake Forest, N.C. 27587
(919) 528-9675

Full-Time Employment Opportunity

(1) 24 hour Full-Time, Firefighter Position Available (A-Shift)

The **Stony Hill Rural Fire Department, Inc.** is accepting applications for the position of Full-Time firefighter.

Application Period: July 17, 2010 until August 7th, 2010

This staff position will work twenty-four hour shifts, assigned to A-Shift. Personnel will report for duty at 0700 and work until 0700 the next day. The shift rotation is: on, off, on, off, on, off, off, off, off (repeat).

Job Description: Full-Time Firefighter

The position of **Firefighter** for the fire department requires the employee to play a multifunctional role. This role encompasses the many responsibilities required on the emergency scene as well as the daily tasks of maintaining a fire station and the affiliated equipment. These responsibilities include, but are not limited to: emergency and non-emergency response to Fire, EMS, Rescue, and other requests for service; facilities and equipment maintenance; pre-fire planning; public fire education; district information maintenance; and other duties as specified by the fire department board of directors, Fire Chief, and/or immediate supervisor.

Tentative Employment Start Date: **September 13th, 2010** **Starting Annual Salary:** **\$30,400.00**

Employment Prerequisites:

(documentation of below requirements MUST be presented when returning completed application)

- At least 18 years old
- NC Firefighter Level I and II (NFPA 1001)
- NC OEMS EMT-Basic
- NC Hazardous Materials Level 1 Responder (NFPA 472 and OSHA 29 CFR 1910.120)
- Incident Command Training (meeting objectives of NFPA 1561. ICS 700, 800, 100, 200 expected)
- Blood-borne Pathogens Training (meeting objectives of NFPA 1581 and OSHA 29 CFR 1910.1030).
- Classified "B" or CDL "B" license (or ability to obtain within 1 month of employment)

Employment Benefit Package:

- Medical and Dental coverage.
- Life/AD&D Insurance
- Retirement Savings Plan
- Paid Vacation and Sick Leave
- Employee Credit Union (LGCU)
- Tuition assistance

Application Process:

- **Physical Ability Test**
- **Written Test**
- **Interview**

Applications may be obtained at: (1.) Stony Hill Rural Fire Department Station #1 (2.) Our website: www.stonyhillfire.org

To be considered for employment, you must return your application, with documentation of the above listed prerequisites attached. Resumes are also encouraged to supplement your application packet.

(Applications may be submitted, with attached documentation, by mail or by person.)

Firefighter

FLSA Status: Non-Exempt

BRIEF DESCRIPTION:

The purpose of this position is to provide rapid fire-suppression response to protect life and property by controlling and extinguishing fires. Persons in this position also respond to medical emergencies and after-effects of hazardous weather. This position also maintains firefighting equipment and provides training to the general public on fire prevention awareness and first aid.

ESSENTIAL FUNCTIONS:

S	Sedentary	L	Light	M	Medium	H	Heavy	V	Very Heavy
	Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.		Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.		Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.		Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.		Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.
#	Code	Essential Functions							
1	V	Responds to fire and emergency calls by completing fire suppression activities for residential and commercial structures, vehicles, rubbish and grass areas, operating apparatus, removing hazards from emergency scenes, rescuing persons from fire and emergency scenes, utilizing fire extinguishing and extraction equipment to suppress fires and documenting actions when appropriate.							
2	V	Provides basic emergency medical services by responding to emergency site, assessing the medical needs of patients, determining best immediate basic treatment, administering life support, utilizing trained medical skills, operating life-saving equipment, lifting and moving patients and extricating patients as necessary, assisting patients to emergency centers, completing medical reports, stocking medical supplies and documenting all services provided.							
3	M	Maintains fire-fighting equipment and fire station property by performing preventative maintenance on equipment and machinery, ensuring apparatus is operating properly and safely, determining if problematic or faulty parts exist, replacing faulty parts.							
4	M	Educates the community about fire safety by responding to citizen inquiries and questions on fire safety, presenting fire safety tips to local schools and businesses, demonstrating appropriate personal actions during fires or emergencies, illustrating proper fire extinguisher use and first aid procedures and assisting with public tours of the fire station when necessary.							
5	L	Maintains current medical and firefighting certifications by participating in continuing education related to medical, fire fighting, driving and computer skills and completing appropriate paperwork for training received.							
6	M	Maintains fire station property by performing interior and exterior building maintenance such as mowing lawn, assisting with fire station cleaning activities and documenting maintenance actions when appropriate.							

JOB REQUIREMENTS:

JOB REQUIREMENTS	
Formal Education / Knowledge	Work requires knowledge necessary to understand basic operational, technical, or office processes. High school diploma or GED required.
Experience	Previous experience as a Firefighter (will be evaluated by employer)
Certification and Other Requirements	<ul style="list-style-type: none"> • At least 18 years old • NC Firefighter Level I and II (NFPA 1001) • NC OEMS EMT-Basic • NC Hazardous Materials Level 1 Responder (NFPA 472 and OSHA 29 CFR 1910.120) • Incident Command Training (meeting objectives of NFPA 1561. ICS 700, 800, 100, 200 expected) • Blood-borne Pathogens Training (meeting objectives of NFPA 1581 and OSHA 29 CFR 1910.1030). • Classified "B" or CDL "B" license (or ability to obtain within 1 month of employment)
Reading	Basic - Ability to recognize meaning of common two- or three-syllable words. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.
Math	Intermediate - Ability to deal with system of real numbers; practical application of fractions, percentages, ratios/proportions and measurement. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.
Writing	Basic - Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	Medium	Heavy	Very Heavy	X
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.	

PHYSICAL DEMANDS:

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R=Rarely Less than 1 hour per week	N = Never Never occurs.
--	--	--	---------------------------------------	----------------------------

This is a description of the way this job is currently performed; it does not address the potential for accommodation.

PHYSICAL DEMANDS	FREQUENCY	DESCRIPTION
Standing	F	On ladders and in various hazardous environments
Sitting	O	Utilizing the computer for medical report writing
Walking	F	Around fire and emergency scenes
Lifting	F	Supplies, equipment and loading and unloading patients from ambulance
Carrying	F	Supplies, equipment and patients when necessary
Pushing/Pulling	F	Fire and emergency equipment
Reaching	F	For files, supplies and equipment
Handling	F	Medications, supplies, equipment and other materials
Fine Dexterity	F	For intravenous medical activities, operating equipment, writing and typing
Kneeling	F	During patient care activities and equipment operations
Crouching	F	Completing fire suppression and medical activities

Crawling	F	Completing fire suppression and equipment maintenance
Bending	F	Completing fire suppression and medical activities
Twisting	F	Completing fire suppression and medical activities
Climbing	O	Ladders during fire suppression activities
Balancing	F	On ladder and with fire hoses during fire suppression activities
Vision	C	During fire suppression and medical activities
Hearing	C	Responding to fire and emergency calls
Talking	C	Communicating with patients, firefighters and other City employees
Foot Controls	F	Operating apparatus
Other (Specify)		

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Apparatus, tools, medical equipment, flashlights, fire hose, hammer, extinguisher, camera, generators, ladders, radio, oxygen, medication, saws, axes, printers, computer and related software

ENVIRONMENTAL FACTORS:

D=Daily	W=Several Times Per Week	M=Several Times Per Month	S=Seasonally	N=Never
---------	--------------------------	---------------------------	--------------	---------

HEALTH AND SAFETY				PRIMARY WORK LOCATION
Mechanical Hazards	D	Respiratory Hazards	D	Office Environment
Chemical Hazards	D	Extreme Temperatures	D	Warehouse
Electrical Hazards	D	Noise and Vibration	D	Shop
Fire Hazards	D	Wetness/Humidity	D	Vehicle
Explosives	D	Physical Hazards	D	Outdoors
Communicable Diseases	D			Other (see 2 below) X
Physical Danger or Abuse	D			
Other (see 1 below)	D			

(1) N/A

(2) Outdoors and Fire Station

PROTECTIVE EQUIPMENT REQUIRED:

Bunker gear, helmets, self-contained breathing apparatus, bio-hazard protection, gloves, fire boots, ladder belt, safety glasses and hearing protection

NON-PHYSICAL DEMANDS:

C=Continuously 2/3 or more of the time	F=Frequently From 1/3 to 2/3 of the time	O=Occasionally Up to 1/3 of the time	R=Rarely Less than 1 hour per week	N=Never Never occurs
---	---	---	---------------------------------------	-------------------------

NON-PHYSICAL DEMANDS	
Time Pressure	F
Emergency Situation	F
Frequent Change of Tasks	F
Irregular Work Schedule/Overtime	O
Performing Multiple Tasks Simultaneously	F
Working Closely with Others as Part of a Team	F
Tedious or Exacting Work	F
Noisy/Distracting Environment	F
Other (see 3 below)	F

(3) N/A

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified in this position. This job description is subject to change as the needs and requirements of the job change.